

Minutes of Annual Board of Education Reorganization

The Board of Trustees Holland Township School

Annual Board of Education Reorganization of the Board of Trustees of Holland Township School was held Tuesday, January 2, 2018, beginning at 7:00 PM in the Milford, NJ 08848.

A. **CALL TO ORDER**

Julie Mumaw

B. **FLAG SALUTE**

C. **WELCOME**

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. **Election Results Announced**

The results of the November 2017 Election, held on November 7, 2017 as reported by the Board Secretary are:

Election of Board Members:

Members to the Holland Township Board of Education for (3) 3-Year Terms, January 1, 2018 to December 31, 2020:

Lorraine Scheibener - 854

Joseph P. Somers, Jr. - 855

Caitlin Witucki - 820

E. **Oath of Office**

Members to the Holland Township Board of Education for (3) 3-Year Terms,

January 1, 2018 to December 31, 2020:

Lorraine Scheibener

Joseph P. Somers, Jr.

Caitlin Witucki

F. **Roll Call**

Board Members: Terms and Expiration:

Casey Bickhardt, P 12/31/18

Phillip Brennen, P 12/31/18

Brett Curry, P 12/31/19

Matthew Davis, P 12/31/19

Laurie Hance, P 12/31/19

Edward Johnson, P 12/31/18

Lorraine Scheibener, P 12/31/20

Joseph Somers P 12/31/20

Caitlin Witucki, P 12/31/20

G. Organization Meeting

1. Nominations/Election of Board President

Board Secretary to call for nominations for Board President.

Motion made by Mr. Somers, seconded by Mr. Curry, Lorraine Scheibener was nominated for the position of Board President.

There being no further nominations for Board President, the nominations were closed on a motion by Mr. Brennan, and a second by Ms. Hance.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

Role Call Vote:

Bickhardt X, Brennan X, Curry X, Davis X, Hance X, Johnson X, Scheibener X,
Somers X, Witucki X

Motion carried.

2. Nominations for Vice President

Board Secretary relinquishes the chair to newly-elected President Scheibener to call for nominations for Vice President.

Motion made by Mr. Johnson, seconded by Mr. Davis, Phillip Brennan was nominated for the position of Vice President.

There being no further nominations for Vice President, the nominations were closed on a motion by Mr. Johnson, and a second by Mr. Davis.

Open Roll Call Vote: N.J.S.A. 10:4-14 requires that the public be able to ascertain how each Board Member votes and the Minutes of the meeting must reflect said votes.

Role Call Vote:

Bickhardt X, Brennan X, Curry X, Davis X, Hance X, Johnson X, Scheibener X,
Somers X, Witucki X

Motion carried,

3. Appointment of Board Representatives:

Discussion was postponed until the regular meeting. The roles of each position were sent to each BOE member. Action tabled.

Hunterdon County ESC, & Alternate

Hunterdon County School Boards Association & Alternate

New Jersey School Boards Association, & Alternate

HTS PTO Representative, & Alternate

4. Appointment of Officer

Motion by Mr. Somers, second Mr. Davis:

- a. RESOLVED, that the Holland Township Board of Education appoint Victoria Stevens as Public Agency Compliance Officer from January 5, 2018 thru June 30, 2018.

Ayes – 9

Motion carried.

5. Approve Re-Affirmation of Actions Taken at the April 25, 2017 Board of Education

Meeting: 2017/2018 School Organization

Motion by Mr. Curry, second by Ms. Hance:

BE IT RESOLVED that the Holland Township Board of Education approves the affirmation of the following actions taken at the April 25, 2017 Board of Education Meeting:

- Annual Contracts and Agreements: 2017/2018
- Annual Curriculum and Educational Programs: 2017/2018
- Annual Tax Payment Schedule: General Fund Tax Levy: 2017/2018
- Annual 2017/2018 Official Publications
- Depositories for School Funds 2017/2018
- Tax Shelter Annuity Companies/Brokers 2017/2018
- Transfer of Funds 2017/2018
- Annual Appointment of Officers/Appointments: 2017/2018
- Annual Section 125 Plan: Health Benefits: 2017/2018
- Professional Services Contracts 2017/2018: Auditing, Architectural, Legal, Health
- Special Education Related Services Contracts 2017/2018
- Maintenance Services Contracts 2017/2018
- Cooperative Pricing Agreement with Hunterdon County Education Services Commission 2017/2018
- Cooperative Pricing Agreement with Middlesex Regional Education Services Commission 2017/2018
- Petty Cash Account 2017/2018
- Authorization to Implement the 2017/2018 Budget
- Authorization of Purchasing Agent 2017/2018
- Authorization of State Contracts 2017/2018
- Authorization to Implement the 2017/2018 Tuition Rates
- Insurance Agents of Record 2017/2018
- Travel and Expense Reimbursement for 2017/2018
- Adoption of Annual Rules, Policies and By-Laws: 2017/2018

Role Call Vote:

Bickhardt X, Brennan X, Curry X, Davis X, Hance X, Johnson X, Scheibener X, Somers X, Witucki X

Motion carried,

6. Board of Education Annual Notice of Monthly Meetings

Motion by Mr. Somers, second Mr. Davis:

RESOLVED that the Holland Township Board of Education, pursuant to Chapter 231, PAL (Open Public Meeting Act) does hereby proclaim the public meetings of the Holland Township Board of Education;

FURTHER RESOLVED that notice is hereby given that the Holland Township Board of Education will conduct the annual regular meetings according to the schedule below. The meetings will convene at 7:00 pm. All meetings will be conducted in the main auditorium of the Holland Township School, 714 Milford Warren Glen Road, Milford, NJ, unless posted otherwise;

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Holland Township Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Business Administrator/Board Secretary; and

BE IT FURTHER RESOLVED that the notices of meetings will be posted in the official publications, main hall of the school and posted on the District website.

BE IT FURTHER RESOLVED that the Holland Township Board of Education will meet on the following dates:

Regular Schedule

January 23 2018
February 27, 2018
March 27, 2018
April 24, 2018 (Annual School Organization/Regular Meeting)
May 22, 20178
June 26, 2018
August 28, 2018
September 25, 2018
October 16, 2018
November 27, 2018
December 18, 2018
January 2, 2019 (Annual Board of Education Reorganization)

Meetings are open to the public. Official action may be taken.

Role Call Vote:

Bickhardt X, Brennan X, Curry X, Davis X, Hance X, Johnson X, Scheibener X,
Somers X, Witucki X
Motion carried,

H. CONSENT AGENDA

Motion made by Mr. Davis, seconded by Mr. Curry, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

All in favor: Yes: 9 No: -0- Abstentions: -0-

1. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Kathleen McLane: 1/19/18, Prepare to Fade, Sparta, NJ , \$50 Registration
- HallyTomasheski: 1/19/18, Prepare to Fade, Sparta, NJ , \$50 Registration
- Lauren Dalley: 1/19/18, Prepare to Fade, Sparta, NJ , \$50 Registration, \$42 mileage

I. EDUCATION

Motion by Ms. Hance, second by Mr. Davis:

1. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Skylands Regional Tournament
- Ewing High School
- Hunterdon County Polytech

Role Call Vote:

Bickhardt X, Brennan X, Curry X, Davis X, Hance X, Johnson X, Scheibener X, Somers X, Witucki X

Motion carried,

2. Approve Change in Preschool Program

Motion by Ms. Hance, second by Mr. Davis to withdraw Education Item #2, Voice vote taken. All in favor. Motion carried. Discussion included proposed cost full-time \$550 and part-time \$300.

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education changes the Preschool Program from 2 part time classes to become 2 full time classes with part time options for the 2018-2019 school year.

BE IT FURTHER RESOLVED that the Holland Township Board of Education implements the following Non-Resident and Resident Tuition Rates for the 2018-2019 school year as follows:

- Preschool (Resident) Regular Program Full Time: \$TBD
- Preschool (Resident) Regular Program Full Time: Qualified Reduced Lunch: \$TBD
- Preschool (Resident) Regular Program Full Time: Qualified Free Lunch: \$ TBD
- Preschool (Resident) Sibling Discount of 10% for second or additionally enrolled siblings
- Preschool (Non-Resident) Regular Program Full Time: \$ TBD
- Preschool (Resident) Regular Program Part Time: \$TBD
- Preschool (Resident) Regular Program Part Time: Qualified Reduced Lunch: \$TBD
- Preschool (Resident) Regular Program Part Time: Qualified Free Lunch: \$TBD
- Preschool (Resident) Sibling Discount of 10% for second or additionally enrolled siblings
- Preschool (Non-Resident) Regular Program Part Time: \$TBD

J. PERSONNEL

Motion by Mr. Johnson, second Mr. Somers:

Role Call Vote:

Bickhardt X, Brennan X, Curry X, Davis X, Hance X, Johnson X, Scheibener X, Somers X, Witucki X (Abstain Items 1 & 2)

Motions carried,

1. Approve Interim Superintendent of Schools

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. William Shlala as Interim Superintendent of Schools beginning February 1, 2018 through June 30, 2018 at a rate of \$550 per day, as per the contract

terms and conditions (pending county approval).

2. **Administrative Services**

Upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approves a contract with Mr. William Shlala for administrative services consultant not to exceed \$5,500 for January 2018.

3. **Appoint School Safety Specialist**

RESOLVED that upon the recommendation of the Superintendent of Schools the Holland Township Board of Education appoints Dr. Nancy Yard as School Safety Specialist beginning January 3, 2018 until June 30, 2018.

4. **Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2017-2018 school year:

•Glen Warkala: Teacher/Aide (retroactive December 19, 2017)

5. **Approve of Long Term Substitute Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mrs. Marisa J. Robinson as the Long Term Special Education Substitute Teacher to begin on or about February 2, 2018 and ending on or about June 30, 2018. Mrs. Robinson will be paid as follows:

Regular per diem substitute rate of \$90.00 per day for the first ten consecutive school days and effective on the eleventh consecutive day in the position, the rate shall be 1.3 times the regular per diem substitute rate (\$117.00), and shall be retro-active to the first day

On the 31st consecutive day in the position the per diem amount will be 1/200th of Step 1 of the 2017-2018 HTEA salary guide (\$254.36).

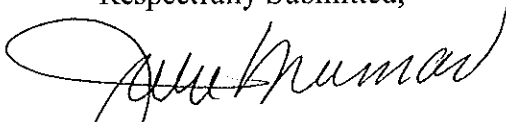
Interim Superintendent William Shlala was introduced by Mr. Somers.

K. **Public Comment**

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

Ms. Denise Carney questioned the timing of the previously withdrawn pre-school agenda item and the anticipated reintroduction.

Respectfully Submitted,



Julie Mumaw

Interim Business Administrator/Board Secretary

Date: 1/19/18